

APPLICATION FOR OCCUPANCY

Please fill out completely. Failure to complete this application in full, including daytime phone numbers, will delay completion of this application.

Desired date of occupancy _____ Date _____ 20 _____

Name _____ Social Security Number: _____
First Middle Last

Date of Birth: _____ Married Single Divorced Separated

Spouse's Name _____ Social Security Number: _____
First Middle Last

Spouse's Date of Birth: _____ Maiden name if less than 2 years: _____

No. of people who will occupy: Adults (over age 18) _____ Children (thru age 18): _____

Ages of children who will occupy _____ Description of Pets: _____ Approx. Weight _____
 Consent to communicate by email

Home Phone: (____) _____ Cell Phone: (____) _____

Work Phone: (____) _____ Email: _____

Designated Contact: _____
Name Address Phone

Part I - RESIDENCE HISTORY

A. Present Address _____ # _____ Rent/Pmt _____ From: _____
(Include apartment number if applicable) To: _____
Phone _____
(city, state, and zip code)

Present Landlord _____ Phone _____
Name and address, (show mortgage company if buying, list Mgt. Loan No.)

B. Previous Address _____ # _____ Rent/Pmt _____ From: _____
(Include apartment number if applicable) To: _____
Phone _____
(city, state, and zip code)

Previous Landlord _____ Phone _____
Name and address, (show mortgage company if buying, list Mgt. Loan No.)

Part II - EMPLOYMENT

A. Employed by _____ Phone _____ From: _____
Address _____ Dept. or Position _____ Monthly Income _____
To: _____

B. Spouse's Employment _____ Phone _____ From: _____
Address _____ Dept. or Position _____ Monthly Income _____
To: _____

C. Other Income _____
(Indicate source and amount)

Number of Cars (Incl. Co. Cars)	State	Driver's License No.
Make	Year	License
Make	Year	License

A processing charge of \$ _____ will be retained by the Landlord.

This application must be signed by all adults who will occupy the apartment before it can be considered by Landlord. Acceptance of this application, and any monies deposited herewith, is not binding upon Landlord until approved by Landlord in writing. If approved, all monies deposited with this application will be held as a reservation deposit to be either returned to applicant or credited toward any deposit which may be required of applicant at the time a rental agreement is executed. If the apartment is held for applicant for more than _____ days, all monies deposited shall be forfeited to Landlord as liquidated damages.

By signing, the applicant recognizes that an investigative report may be prepared whereby information is obtained through interview. This inquiry includes information as to your character, general reputation, credit, and mode of living. The application may be disapproved as a result of; any misrepresentation or insufficient information as a result of an incomplete application. You have the right to make a written request within a reasonable period of time to receive additional information about the nature and scope of this investigation.

Reservation Deposit with application \$ _____ Signature _____
Reservation Deposit for pets (if allowed) \$ _____ Applicant
Total Deposit with application \$ _____ Signature _____
Applicant's Spouse